

Price Offer for Accounting Services

1. Standard set of services

1.1.	Initial consultation on taxes and accounting when signing the contract	1 hour free of charge
1.2.	Consultation for monthly serviced clients	1 hour / month free of charge

In cases of correct fulfillment of contract's conditions discounts are available

2. Processing of basic documents

2.1.	Invoice from supplier *	€6
2.2.	Invoice for Client *	€6
2.3.	Summary of contractor's orders for accounting period	€10
2.4.	Accounting for fixed assets (units)	€15
2.5.	Accounting for wages and salaries (per employee)	€15
2.6.	Credit/leasing agreement, cession agreement, securities	€20
2.7.	Process bank statement (per transaction)**	€1
2.8.	Draw expense report (incoming document)	€2
2.9.	Check expense report ***	€6
2.10.	Draw and check additional accounting books	€50 per hour
2.11.	Accounting for business trip	€14
2.12.	Formation of payment orders in the bank	€3
2.13.	Formation of international payment orders in the bank	€6
2.14.	Preparing invoice as per client's request	€10
2.15.	Inventory management	upon agreement
2.16.	EKN record in INTRASTAT report (per unit)	€1

• the price includes processing of supporting documents (CMR, ETD, ITD, Packing list, Delivery note, TIR, contract)

** bank fees are included

*** expense report is provided by the client in the agreed form

**** invoice, pro forma invoice, credit note, commercial invoice and etc.

Minimum rate is 128 Eur / per month

3. Preparation of statements

3.1.	Preparation of financial statement	from €250
3.2.	Preparation of the Annual Report for the small and medium	from €300

	enterprise	
3.3.	Preparation of the Annual Report for the large enterprise (consolidation)	from €600
3.4.	Preparation of financial statement on IFRS base	from €320
3.5.	Preparation of liquidation accounts	from €220
3.6.	Preparation of final report in case of liquidation	from €150
3.7.	Amendment Annual in the financial statements	from €65
3.8.	Audit support	€50 per hour
3.9.	Preparation of additional statements, interim statements	from €100
3.10.	Preparation of statistical statements	from €35
3.11.	Formation of INTRASTAT statistical statement (+ unit of UST)	€35
3.12.	Employee's registration in the Tax Board Department	€10
3.13.	EORI number registration	€30
3.14.	Zero-declaration submission into the Tax Department	€75
3.15.	Submission of declarations forms VD, INF, MOSS (1 line)	€1
3.16.	Amendment in declarations TSD, KMD, VD	€32
3.17.	Archiving of documents	€10/ folder
3.18.	Tax and accounting consultation, analysis of transactions	€50 per hour
	<i>Urgent Fee</i>	<i>additional +50%</i>

4. Company representation at Tax Department

4.1.	- Supporting of Client for document obtaining	€40 per hour
4.2.	- For registration of taxable persons	€100
4.3.	- Certificate from the Tax Department	€65
4.4.	- Passing the tax audit	€50 per hour
4.5.	- Tax expert consultation	€70 per hour